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February 25, 2014

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
ACCEPT NOTICE OF AWARD GRANT NUMBER 5U52PS900455-33
REVISED FROM THE CENTERS FOR DISEASE CONTROL AND
PREVENTION FOR TUBERCULOSIS ELIMINATION AND
LABORATORY SERVICES**

This is to notify you that I am exercising delegated authority approved by your Board on May 11, 2010, to accept and execute future awards and/or amendments that are consistent with the requirements of the Centers for Disease Control and Prevention (CDC) Notice of Award (NA) Number 2U52PS900455-29 that allow for the rollover of any unspent grant funds, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

On January 27, 2014, I notified your Board that I was accepting: 1) NA Number 5U52PS900455-33, in the amount of \$2,292,985 consisting of \$2,143,357 for Prevention and Control (P&C), \$22,083 for Human Resources Development (HR), and \$127,545 for Laboratory Services. This award represented 50 percent of the total anticipated award of \$4,585,970 for calendar year (CY) 2014; and 2) NA Number 5U52PS900455-33 REVISED (Revision 1) to remove Note 2B of the NA requiring the Department of Public Health (DPH) to submit a revised budget.

Under the delegated authority referenced above, I will accept NA Number 5U52PS900455-33 REVISED (Revision 2), issued by the CDC on January 14, 2014, to approve a carryover of \$143,785 of unobligated funds from CY 2012 to CY 2014, consisting of \$24,712 for P&C, \$2,000 for HR, and \$117,073 for laboratory services, increasing the approved budget for CY 2014 from \$2,292,985 to \$2,436,770.

These funds will support: 1) 1.0 FTE Laboratory Assistant for six months; 2) an upgrade of microbiology testing software (MGIT Epicenter Software); 3) purchase of QuantiFERON-TB Gold test kits; 4) purchase of a document management software system; and 5) travel and registration to regional/national conferences and trainings to increase the knowledge and skill sets of DPH staff engaged in tuberculosis elimination activities.

County Counsel has reviewed and approved the NA as to use. County Counsel and the CEO have reviewed and approved this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:PRK:fcl
DA#02885

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors